National Infant & Toddler Child Care Initiative

Strategic Planning – Action Plan

Planned Activities – Example

Revised: February 15, 2009

Long term Outcome: Improve quality in all infant toddler child care settings
Intermediate Outcome: Improve the health & safety practices of caregivers
Budget Implications: Will require redirect of $100,000 in CCDF targeted funds for infants and toddlers

Activity/Strategy	Action Steps	Responsible Person(s)		Anticipated Completion Date
		Lead	Other Partners	
Develop, deliver and require a health and safety curriculum appropriate for all child care settings serving infants and toddlers	• Identify partners that should be involved in the initiative & serve on the committee	CCDF Administrator	IT Lead	**Completed Jan 09**
	• Review, select and/or modify existing curricula and resources	Sub committee	IT Specialist	April 09
	• Make recommendations to CCDF administrator	Full committee		May 09
	• Determine delivery system	CCDF Administrator	PDS Director	**Moved to Back Burner**
	• Define how to evaluate the impact of the health & safety curriculum on caregiver practice	Sub committee	Evaluation Contractor	June 09
	• Develop a sustainability plan	Full committee		July 09

TA Needs:

a. **Information on existing curricula and resources focused on infant toddler health & safety**
b. **States/Territories with licensing regulations that require health & safety training for IT caregivers**

A project of the
U.S. Department of Health and Human Services, Office of Family Assistance,
Administration for Children and Families, Child Care Bureau

Back Burner

Activity/Strategy	Action Steps	Responsible Person(s)		Anticipated Completion Date
		Lead	Other Partners	
Develop, deliver and require a health and safety curriculum appropriate for all child care settings serving infants and toddlers	• Determine delivery system RFP for PDS system released, will need to wait for results	Sub comm.	PDS director	June 09
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Completed Steps

Activity/Strategy	Action Steps	Responsible Person(s)		Anticipated Completion Date
		Lead	Other Partners	
Develop, deliver and require a health and safety curriculum appropriate for all child care settings serving infants and toddlers	• Identify partners that should be involved in the initiative & serve on the committee	CCDF Admin.	IT Lead	Jan 09 Completed 1.15.08
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