National Infant & Toddler Child Care Initiative @ ZERO TO THREE

# Sample FFN Strategic Planning Committee Member Interview Questions

**1.** The working definition of Family, Friend and Neighbor (FFN) child care for this planning process is any regular, non-parental home-based care other than a licensed center, program, or family child care home. FFN care thus includes relatives, friends, neighbors, and other adults.[1]

Note: See CCB FFN Bulletin (http://nccic.acf.hhs.gov/ccb/issue34.pdf) for a helpful discussion of the definition of FFN care and corresponding CCDF terminology.

Do you have any questions about the definition and do you have any changes you think should be made to the definition?

**2.** Does your program/unit/division/organization have any connection to FFN child care providers? If yes, please explain. (If yes go on to questions 3 and 4, if no skip to question 5)?

**3.** Have there been any changes in the connection your organization has with FFN providers in the last year? (policies, initiatives, etc.) Are there any anticipated? Reasons for the changes?

**4.** Do you collect any data about FFN providers? If so, what is it and can it be shared with committee members?

**5.** To jumpstart the development of a strategic plan an initial draft vision and mission statement for FFN child care has been developed for review and edited by the committee members. It follows below:

> **Example:** (Insert the vision and mission developed for this process)
>
> **Vision:** All young children in (State/Territory) thrive, grow and learn in safe, nurturing and healthy families and communities.
>
> **Mission:** The members of the committee will participate in a comprehensive and collaborative process to develop a strategic plan that will support Family, Friend and Neighbor (FFN) child care providers in their efforts to offer quality care to children and families.

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[1] Definition adapted from *Understanding Family, Friend and Neighbor Care in Washington State: Developing Appropriate Training and Support (February 2002), by Richard N. Brandon, Erin J. Maher, Jutta M. Joesch, and Sharon Doyle. http:www.hspc.org/publications/early_ed/FFN_report_.pdf*

Do you have any changes you would like to suggest at this time?

**6.** What would you like to see happen as a result of this strategic planning process? .

**7.** Have you or a family member ever used FFN care? If so, what was that experience?

**8.** What do you think about FFN care?

**9.** Any other questions/comments?

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